

ICS Undergraduate Student Affairs Office

Fall 2017

UCI Donald Bren
School of Information & Computer Sciences

Student Affairs Office

- 352 ICS Building (Bldg 302)
- Telephone: (949) 824-5156
- E-mail: ucounsel@uci.edu
- Web: www.ics.uci.edu
- FB: [@icsugradstudentaffairs](https://www.facebook.com/icsugradstudentaffairs)
- Monday – Friday:
- 9 a.m. – 12 p.m. & 1-4 p.m.



Student Responsibility



It is the ***student's responsibility*** to make decisions about his/her educational and career goals.

Undergraduate Counselors are here to help students work towards those goals, and academic advising is a ***partnership*** between the student and his/her counselor in which the shared goal is the student's academic success.

Academic Planning Tools

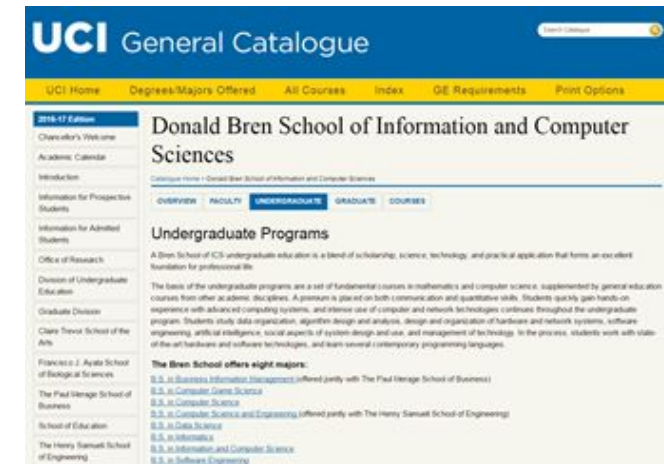
STEP 1

Review the UCI CATALOGUE (catalogue.uci.edu)

- Find your major and GE requirements
- Find sample academic plans

Review your DEGREEWORKS audit

Then you can review your remaining degree requirements (major and GE).



Academic Planning Tools

STEP 2

Refer to the ICS ACADEMIC YEAR PLAN
(ics.uci.edu)

Tabs: Education – Undergraduate - Academic year
plan

STEP 3

PLAN!

* You can always have your academic plan come in for
review by a Peer Academic Advisor*

The screenshot displays the UCI Donald Bren School of Information & Computer Sciences website. At the top, there is a navigation bar with links for ABOUT, DEPARTMENTS, RESEARCH, EDUCATION, PEOPLE, NEWS & EVENTS, and GET INVOLVED. Below this, the page title is "Course Listing for 2016-17". A note states: "Note: This is a TENTATIVE schedule. The course listings shown here are neither guaranteed, nor considered 'final'. Department Chairs may provide updated information regarding course offerings or faculty assignments throughout the year. Be sure to check this list regularly for new or revised information." Below the note is a "FILTERS" section with dropdown menus for "Year: 2016-17", "Level: Undergraduate", and "Department: ALL". There is also a "Core Classes for:" dropdown set to "ALL" and a "Submit" button. Below the filters, there are tabs for "Show All Titles", "Hide All Titles", and "Quarter Visibility". A search bar labeled "Search all:" is also present. The main content area shows a table with columns for "Course", "Fall 2016", "Winter 2017", and "Spring 2017". The first row shows "CS 111" and "Aditi Malumder". Below the table is an "Academic Planning Worksheet" which is a grid with rows for the years 2016-17, 2017-18, 2018-19, and 2019-20. Each row has columns for "Fall", "Winter", "Spring", and "Summer", with sub-columns for "Units" and "Total".

Academic Planning Tips



- **SELECT** one math course per quarter until you exhaust all of your required math courses
- **LEARN** to ****Mark**** courses that are offered every QTR
- **DECLARE** your Specialization/Track sooner than later
- **CHECK** your prerequisites
- **UPDATE** your plan as quarters finish
- **FOLLOW US ON FB** to stay up to date with course updates!
@icsugradstudentaffairs

Navigating the ICS Website: ics.uci.edu

- Find walk in hours & Contact information
- Graduation information
- Academic Planning resources
- Faculty information
- Skip the walk in line and send an email instead!
- Submit petitions online.
 - Example- Degreeworks update, Declare Specialization/Track, Online Pre-req Clearing, Request Excess Units, Syllabi Review
- Find out about upcoming events!

ICS STUDENT TIMELINE

FRESHMAN

ACADEMIC

- Attend an academic planning workshop
- Create a 4 year plan
- Meet with an ICS Peer Academic Advisor (PAA)
- Attend Professor's office hours regularly
- Enroll in LARC
- Research study abroad

CAREER

- Visit the Career Center
- Attend STEM Career Fair
- Attend Resume workshop
- Make your Handshake profile
- Attend Career Discovery panel

PERSONAL

- Explore student clubs
- Take a recreation class or do an outdoor activity through the ARC
- Explore personal interests such as volunteering/community service
- Build life-lasting friendships!
- Explore Irvine and surrounding areas

SOPHOMORE

ACADEMIC

- Explore specializations for your major
- Explore minors
- Attend Office Hours
- Update your Academic Plan
- Explore undergraduate research opportunities
- Research Study Abroad
- Meet with an ICS PAA

CAREER

- Meet with ICS Career Counselor
- Update resume and create timeline for internship search
- Attend Interview Techniques workshop (Career Services)
- Research companies you may want to intern at
- Attend STEM Career Fair
- Research and identify professional associations to join
- Make Linkedin profile
- Begin internship search (fall) and interviews (winter and spring)

PERSONAL

- Seek a position in an ICS or campus club
- Attend Student Wellness Workshop
- Continue to explore your interests

JUNIOR

ACADEMIC

- Declare a specialization (Informatics, CS, CGS)
- Start researching graduate school programs
- Do a graduation check with a PAA or Counselor
- Attend your Professor's Office hours regularly
- Explore and engage undergraduate research opportunities

CAREER

- Attend STEM Career Fair
- Apply for internships for the summer
- Attend Interview Techniques workshop (Career Services)
- Meet with ICS Career Counselor
- Update Linkedin profile
- Update resume

PERSONAL

- Seek a leadership position in an ICS or campus club
- Take a practice GRE or other graduate school entrance exam
- Continue to cultivate and explore your interests

SENIOR

ACADEMIC

- Do final graduation check with PAA or Counselor
- Submit graduation application
- Attend your Professor's Office hours regularly
- Apply to graduate school
- Focus on completing final degree requirements

CAREER

- Attend STEM Career Fair
- Apply for full time jobs
- Meet with ICS Career Counselor
- Continue attending Career Services workshops
- Update Linkedin profile
- Update resume

PERSONAL

- Seek a leadership position in an ICS or campus club
- Attend Financial Planning Workshop

HOW TO CREATE A 4 YR PLAN



WORKSHOP

FRIDAY, November 3, 2017 11am-12pm

THURSDAY, November 9, 2017 1pm-2pm

FRIDAY, November 17, 2pm-3pm

Room: DBH 3011



ICS TRANSFER EVENTS

FALL 2017

Academic Planning Workshops

- Workshop #1: November 2, 1:00-2:00pm, DBH 4011
- Workshop #2: November 14, 3:00-4:00pm, DBH 3011

**Come and learn how to
make an individualized
academic plan**

**Stay on track for
graduation!**



Transfer 101 Panel

- DATE: November 7
- TIME: 6:00-8:00pm
- PLACE: DBH 6011

**Listen to past transfer students give
tips & advice on how to survive your 1st
year as a transfer.**

You don't want to miss it!



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