

### Intro

- Why are we here?
  - To improve our writing
  - To improve our ability to communicate
  - To have the time
  - Produce polished work
    - Not time in other CS courses
    - Not elevated, either

#### Who cares?

- Shows who you are
- Direct access, easy to scan and search
- Important for many types of advancement
  - Personal
  - Professional
- Good writing gives you authority
- Importantly, it shows you care

### Some myths

- People in technical fields don't have to write
- Writing is complex and full of (sometimes trivial) rules
  - Both of these are true, at first
  - However, as with everything complex, practice cures those ills
  - In fact, the same is true, perhaps even more so, with programming
  - Important to move beyond mechanics; C is more than the semicolons at the end of a line, and writing is more than the periods at the end of a sentence.

### Some myths (continued)

- You're born with the ability, or you're not
  - That may be somewhat true for creative writing, but it's not true for critical thought and expression
  - Involvement reading and writing is the important thing. It's how you learned your native language.
  - For example, many people who don't speak English as their first language still speak flawless English
  - You can think critically already, it's why you're here. The mechanics will come with practice.

- One of the major forms of communication
- Communication is important
- If there is a problem in communication:
  - Meaning is lost
  - Meaning is added, perhaps incorrectly
  - Meaning is changed
  - Goal is not met
  - Wrong goal is met
- These can have very serious consequences (or not)
- It's hard to write well
  - It's also hard to write poorly

- Some notes about language
  - We understand it because it makes us more aware of our environment and enriches our experiences
  - Natural language vs. formal language
  - Structure
    - Phonetics (individual sounds, different languages)
    - Phonology
    - Morphology
      - Sounds form words and have meanings
      - Sound is often arbitrary to the meaning (House, casa, maison, etc.)
        - Except with onomatopoeia

- Some notes about language (continued)
  - Structure (continued)
    - Syntax
      - Words aren't enough. Language can't be learned by memorizing dictionaries
        - Must put words into sequence and make sentences
        - Understand the rules for doing so
        - Language isn't learned solely by repeating, but by listening and extrapolating
        - You develop your own rules for understanding, and can then describe new thoughts (Nutmeg orangutan tattoos beef with boiled carrot – new, but you understand)
        - Standards are necessary, often adopted, and can change

- Some notes about language (continued)
  - Structure (continued)
    - Ambiguity
      - More than one meaning
        - I saw the man in the park with a telescope
        - Is there a restroom on this floor, or do I have to go down the stairs
        - I couldn't understand why the baseball was getting bigger, then it hit me
        - You can wear anything you want as long as you can pull it off
        - Let's get in the car and hit a McDonald's

- Some notes about language (continued)
  - Structure (continued)
    - Language changes
      - Terms and their meaning
        - Often an issue of slang
        - Slang, and language, change over time (40's, 60's / 70's, 80's, 00's)
        - Over a very long time, major linguistic changes happen
          - Chaucer
          - Shakespeare (circa 1600) beginning of modern English
          - If two groups with the same language separate, language will as well
            - British vs. American English
            - Urban slang, and indication of isolation
            - Dialects throughout the U.S. (pop/soda, hoagie/sub/hero, Amish / Mennonite)

#### Chaucer

A cook they hadde with hem for the nones To boille the chiknes with the marybones, And poudre-marchant tart and galyngale. Wel koude he knowe a draughte of londoun ale. He koude rooste, and sethe, and broille, and frye, Maken mortreux, and wel bake a pye. But greet harm was it, as it thoughte me, That on his shyne a mormal hadde he. For blankmanger, that made he with the beste.

### Shakespeare

O, that this too too solid flesh would melt Thaw and resolve itself into a dew! Or that the Everlasting had not fix'd His canon 'gainst self-slaughter! O God! God! How weary, stale, flat and unprofitable, Seem to me all the uses of this world! Fie on't! ah fie! 'tis an unweeded garden, That grows to seed; things rank and gross in nature Possess it merely. That it should come to this! But two months dead: nay, not so much, not two: So excellent a king; that was, to this, Hyperion to a satyr; so loving to my mother That he might not beteem the winds of heaven Visit her face too roughly. Heaven and earth! Must I remember? why, she would hang on him, As if increase of appetite had grown

- Some notes about language (continued)
  - Sociolinguistics
    - What's appropriate in which situation?
      - One on one conversation, simply need to get meaning across
      - Writing: Larger audience, removed from time
      - Permanent record, so longer, more elaborate sentences, thus rules of writing become very important
      - Can also depend on audience (your own grocery list vs. explaining a recipe)

- Some notes about language (continued)
  - How we interpret words
    - I conduo't byleiee taht I culod aulacity uesdtannrd waht I was ranaieg. Unisg the icondeblire pweor of the hmuan monid, aocdernig to receran at Cmabrigde Uinervtisy, it deeno't mttaer in waht oderr the Iterets in a wrod are, the olny irpoamtnt tihng is taht the fresit and Isat Itteer be in the rhgit pelae. The rest can be a taoti mees and you can sitll raed it whoutit a phoerim. Tihs is bucseae the huamn monid deos not raed ervey Itteer by istlef, but the wrod as a wlohe. Aaznmig, huh? Yaeh and I awlyas tghhuot slelinpg was ipmorantt!
      See if yuor fdreins can raed tihs too.

- Writing has been around for millennia
- Ancient writing styles
  - Hieroglyphics (Egypt, South America)
  - Cuneiform (Mesopotamia)
  - Phoenician (Greece)
  - Chinese (Logographic)
  - Latin (Rome)



- In some societies, writing was a regal profession
  - Not everyone could write
  - Scribes were held in very high regard
  - Most of what we know is thanks to them

- Writing should be clear, concise
- Properly structured
- However it is very often:
  - Vague
  - Subtle
  - Cluttered
  - Uncertain
- Writing should be edited down, not up
- Remember: Words have power and meaning, or nothing

- Some assumptions
  - You know how to write
  - You understand sentence-level spelling, grammar, and punctuation
  - You have access to a style guide and / or dictionary
  - You will ask questions if uncertain

- Don't:
  - Pad
  - Overwrite / Waste words
  - Repeat
  - Make unfounded statements
  - State opinion as fact
  - Be noncommittal\*
  - Use weasel words
  - Misuse words
  - Be cliché
  - Rely on grammar / spell checkers

- Don't be noncommittal:
  - Kinda
  - Sorta
  - A bit
  - Not really
  - Go ahead
- Own your words, take responsibility for what you say

- Do:
  - Write well
    - Use a dictionary
    - Use a thesaurus
    - Use a style guide
    - Examine your bones\*
  - Use only as many words as are necessary
  - Be complete
  - Support what you say
  - Answer your question(s), and those of your readers (anticipate)
  - Proofread (QA)

- Do:
  - Write well
    - Use a dictionary
    - Use a thesaurus
    - Use a style guide
    - Examine your bones
  - Use only as many words as are necessary
  - Be complete
  - Support what you say
  - Answer your question(s), and those of your readers (anticipate)
  - Proofread (QA)







#### Ask!

 If you have any questions about writing, phrasing, grammar, structure, or anything else, please ask; I am always happy to help.



